Real property appraiser permittees in North Dakota must complete 28 hours of continuing education every two-year renewal period as a condition of licensing and certification renewal.

The North Dakota Appraisal Board approves continuing education courses on an individual basis. The Appraiser Board requires that all continuing education must be taken in blocks of at least two hours. A classroom hour is defined as fifty minutes out of each sixty-minute segment.

The application and required information may be submitted via email OR postal. If mailing hard copies please provide information on 8½ x 11 sheets. (Submitting course material via email is preferred.) Please note, if submitting information via email, application will not be processed until payment (check or money order) is received.

The term of course approval is four years. If the course is approved through the AQB Course Approval Program the term of the course will coincide with the “Approval End Date” as indicated on the AQB Approved Course Certificate. (It is the responsibility of the course provider to apply for approval of each course at the end of the four-year term.)

**FEE:**
- $50 - Review of one-day seminar (seminars ranging from 2 hours - 8 hours in length).
- $150 - Review of seminars ranging in length of two-days or more.

1. **EDUCATION PROVIDER:**

2. **CONTACT PERSON:**

3. **ADDRESS:**

   Street       City
   ____________________________

   State               Zip Code
   ____________________________

4. **TELEPHONE NUMBER:** FAX NUMBER: ____________________________

5. **E-MAIL ADDRESS:**

6. **COURSE TITLE:**

7. **TOTAL HOURS REQUESTED FOR COURSE:**

8. **INSTRUCTOR(S):**

9. **ENCLOSED WITH THE APPLICATION IS:**
   - agenda containing outline of seminar broken into 30 minute segments
   - course objective
   - verification of approval under the AQB Course Approval Program
   - verification of IDECC Approval (Distance Education offerings)
   - copy of all proposed advertising used for promotion purposes
   - copy of all materials to be distributed to the participants
   - instructor's qualifications including teaching experience, business experience, educational background