

Frequently Asked Questions about the North Dakota Licensure or Certification Process:

How do I become a North Dakota apprentice, licensed or certified appraiser?

- 1) Obtain the necessary education and experience hours for the intended appraiser classification;
- 2) thoroughly complete and submit the Application for Apprentice, Licensure or Certification and Education Tracking Form to the Board office;
- 4) successfully pass the appropriate national examination for the intended appraiser classification (the apprentice level is not required to complete a national examination)
- 5) pay the required application fee.

The application and documents further outlining all education, experience and examination requirements for each classification can be found under the Appraiser & Rosters tab located on our Home Page.

Do you require a background check and/or fingerprinting?

Yes, new applicants must undergo a state and federal criminal background investigation and fingerprinting by the North Dakota Bureau of Criminal Investigation. Required forms and instructions can be found under the Background Check tab located on our Home Page.

Where can I get the appraisal education courses I need?

See our [Approved Qualifying Education](#) (education for pre-licensing/certification) or [Approved Continuing Education](#) listing of courses/seminars under the Appraisers/ & Rosters tab on our Home Page, or contact our office. Keep in mind this is not a complete list of acceptable courses. North Dakota Rules allow for courses that have received approval through the Appraisal Qualifications Board (AQB) Program may be approved without further Board review. In addition, there are a number of courses that might be acceptable but have not been submitted for approval.

Where and when do I take the national appraiser examination?

The national examination occurs after the appraiser has submitted application for licensure or certification, and the appraiser's education and experience has been approved. Upon approval, the candidate will be provided a letter of approval to sit for the computerized National Uniform Appraiser Examination. This letter includes instructions for contacting and making arrangements with the testing company to sit for the exam.

What are the educational and experience requirements for appraisers?

There are four appraiser classifications, each with its own requirements. These requirements can be found under the Appraiser & Rosters tab on our website under Licensing/Certification Requirements. You will find a separate section for each classification: 1) Apprentice, 2) Licensure, 3) Certified Residential and 4) Certified General. Each section includes the Application for Apprentice, Licensure or

Certification which details the requirements for each classification and the Education Tracking Form which outlines the specific courses for that specific classification.

Where can I get a copy of the North Dakota Statute and Administrative Rules governing appraisers?

NDCC 43-23.3 (Appraiser Statute) and Title 101 (Appraiser Rules and Regulations) can be found under the Appraisers & Rosters tab on our Home Page.