NORTH DAKOTA REAL ESTATE APPRAISER
QUALIFICATIONS AND ETHICS BOARD
PO BOX 1336
BISMARCK, ND 58502-1336
Telephone: (701) 222-1051
jcampbell@bis.midco.net

(Please note: The application and required information
may be submitted via email **(Preferred Method)** or postal.
If submitting hard copies, please submit single-sided.)

APPLICATION FOR:
APPRAISER <u>QUALIFYING</u>
EDUCATION APPROVAL
FEE: $150 - Review of Course material

For Office Use Only
Date Received_____
Date Approved_____
Course Approval #_____
Course Exp Date_____

1. EDUCATION PROVIDER:_____

2. CONTACT PERSON:_____

3. ADDRESS:_____

                Street   City

                State   Zip Code

4. TELEPHONE NUMBER:_____

5. E-MAIL ADDRESS:_____

6. COURSE TITLE:_____

7. TOTAL HOURS REQUESTED FOR COURSE:_____

    (Instructional hours):_____ (Exam hours):_____

8. DELIVERY METHOD: _____

9. THE INSTRUCTOR(S) FOR THE COURSE :

    _____   _____

    _____   _____

    _____   _____

    _____   _____

10. AQB Course Approval Program Approval (if applicable): (attach AQB approval letter)

    Approval Date:_____ Approval Expiration Date:_____

11. IDECC Approval (if applicable): (attach approval letter)

    Approval Date:_____ Approval Expiration Date:_____

12. PLEASE ENCLOSE WITH THE APPLICATION:

__ agenda containing outline of course broken down to 30-minute segments
__ course objective/overview
__ verification of approval under the AQB Course Approval Program (if applicable)
__ curriculum hours/course matrix, as approved under the AQB Course Approval Program
__ verification of IDECC Approval (Distance Education offerings) (if applicable)
__ copy of all proposed advertising used for promotion purposes
__ copy of all materials to be distributed to the participants
__ instructor's qualifications including teaching experience, business experience, educational background

Course Approval Information:

The term of course approval is four years. If the course is approved through the AQB Course Approval Program the term of the course will coincide with the "Approval End Date" as indicated on the AQB Approved Course Certificate. (It is the responsibility of the course provider to apply for approval of each course by the expiration date.)