North Dakota Real Estate Appraiser Rules and Regulations, N.D. Administrative Code section 101-02-02-03(7) states:

"...The supervising appraiser is responsible for the training, guidance, and direct supervision of the apprentice appraiser. Training, guidance, and direct supervision means:

(1) Each supervising appraiser must accept responsibility for the appraisal report by signing and certifying that the report complies with generally accepted appraisal procedures and is in compliance with the uniform standards of professional appraisal practice.

(2) Each supervising appraiser must review and sign the apprentice appraisal reports.

(3) Each supervising appraiser must personally inspect each appraised property interior and exterior with the apprentice appraiser on at least the first twenty-five appraisal assignments requiring inspection and until the supervising appraiser determines the apprentice trainee is competent in accordance with the competency provision of the uniform standards of professional appraisal practice for the property type. A separate log must be maintained for these twenty-five appraisals.

f. A supervising appraiser may be disciplined if the board determines that the supervisor has failed to directly supervise an apprentice appraiser.

g. A supervising appraiser shall be certified and in good standing in the jurisdiction in which the apprentice appraiser practices for a period of at least three years.

h. A supervising appraiser must have a certified permit in good standing and not subject to any disciplinary action within the last three years that affects the supervising appraiser's legal eligibility to engage in appraisal practice.

i. A supervisory appraiser subject to disciplinary action would be considered to be in good standing three years after the successful completion or termination of the sanction imposed against the appraiser.

j. A supervising appraiser must comply with the competency rules of the uniform standards of professional appraisal practice for the property type and geographic location the apprentice is being supervised.

k. A supervising appraiser is limited to supervising no more than three apprentice appraisers at one time.

l. A supervising appraiser shall keep copies of appraisal reports for a period of five years or at least two years after final disposition of any judicial proceedings in which testimony was given, whichever period expires last..."

The undersigned licensed or certified appraiser hereby certifies to the North Dakota Real Estate Appraiser Qualifications and Ethics Board that he/she has complied with the requirements of N.D. Administrative Code section 101-02-02-03(8).

Apprentice Appraiser's Name: ____________________________ Permit Number: ____________

Supervising Appraiser's Name: ____________________________ Permit Number: ____________

Supervising Appraiser's Signature: ____________________________ Date: ____________