

NORTH DAKOTA REAL ESTATE APPRAISER QUALIFICATIONS AND ETHICS BOARD

Minutes -December 17, 2019 Board Meeting – Teleconference Call

Chairperson Timian called the meeting to order. Roll call was taken.

Board Members present:

Chairperson Tim Timian - Corey Kost - Kathy Maier - Brock DesLauriers

Staff Present:

Jodie Campbell - David Campbell

Applicants:

Justin Beyer is making application for certified general and was present for discussion. Review of Mr. Beyer's application indicates Mr. Beyer has met the education and experience hours for certified general.

Mr. Beyer submitted reports for review and the reports were reviewed by the Board Reviewer. Discussion took place. Due to his Supervisory role with Mr. Beyer, Corey Kost recused himself from discussion. Review of the reports indicates compliance with the minimum standards set forth in USPAP for certified general. Brock DesLauriers moved to approve Justin Beyer for certified general upon passage of the certified general exam. Kathy Maier seconded the motion. Chairman Timian called for the vote. Brock DesLauriers, Kathy Maier and Tim Timian all voted yes to the motion. Corey Kost recused himself from voting. Motion carried.

Steven Vetter is making application for certified residential and was present for discussion. Mr. Vetter's application was tabled at the meeting of December 12, 2018. Prior to reconsidering his application, Mr. Vetter was required to revise and re-submit the two reports reviewed for the December 12th meeting.

Mr. Vetter submitted the revised reports and the reports were reviewed by the Board Reviewer. Discussion took place. Review of the reports indicated compliance with the minimum standards set forth in USPAP for certified residential. Based on the reviews, Kathy Maier moved to approve Steven Vetter for certified residential. Corey Kost seconded the motion. Chairman Timian called for the vote. Kathy Maier, Brock DesLauriers, Corey Kost and Tim Timian all voted yes to the motion. The vote was unanimous. Motion carried.

Dana Schau is under a Settlement Agreement with the Board. As part of the Settlement Agreement, Ms. Schau was required to complete a 5-hour course in highest and best use. Ms. Schau completed a 15-hour highest and best use course and is requesting the additional hours she completed be allowed to count for continuing education credit.

Kathy Maier moved to approve Ms. Schau's request to allow the additional hours of education count for continuing education. Brock DesLauriers seconded the motion. Chairman Timian called for the vote. Kathy Maier, Brock DesLauriers, Corey Kost and Tim Timian all voted yes to the motion. The vote was unanimous. Motion carried.

Request for Inactive Status:

Bill Knudson has requested to move his certification to inactive status. Corey Kost moved to approve Mr. Knudson's request for inactive status. Brock DesLauriers seconded the motion. Chairman Timian called for the vote. Kathy Maier, Brock DesLauriers, Corey Kost and Tim Timian all voted yes to the motion. The vote was unanimous. Motion carried.

Chairman Timian called for adjournment.

Respectfully submitted,

Jodie R. Campbell
Executive Secretary